**BAYER LEADER’SINTERNSHIP PROGRAM**

Attach your recent photograph

**APPLICATION FORM**

***(Write or type with capital letters)***

|  |
| --- |
| **I. Personal Information** |
| Surnname : ---------------------------------------------------------------------------------------- Given Name :------------------------------------Address : ---------------------------------------------------------------------------------------- Home Number :---------------------------------Mobile Phone : ------------------------------------------------------------------------------------ Email : --------------------------------- |
| FMPlace of Birth: ------------------------------------------------------------------------------------------------------------------------------------------------------Date of Birth : ------------------------------------------------------------------------------------------------------------------------------Nationality/Citizenship: ----------------------------------------------------------------------------------------------------------------------------Citizenship Certificate No. : ------------------------------------------------------------------------------------------------------------------------------Date / Place of issue: ------------------------------------------------------------------------------------------------------------------------------------------------Passport Number : -------------------------------------------------------------------------------------------------------------------------------Date / Place of Issue : -----------------------------------------------------------------------------------------------------------------------------------Date of Expiry : --------------------------------------------------------------------------------------------------------------------------------------------------Sex |

### II. Education, Courses and Skills

#### A. Formal Education

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Level of Education** | School Name & Place | **From** | To | **Certificate Obtained (GPA, Rank etc)** |
| Elementary School |  |  |  |  |
| Junior High School |  |  |  |  |
| Senior High School |  |  |  |  |
| University / Academy |  |  |  | **GPA (IPK) :** |
| Others |  |  |  |  |

**B. Courses & Training**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Courses** | **Courses/Training Provider** | **From** | **To** | **Certificate Obtained** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |

#### C. Language Proficiency D. Computer Mastery

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Languages** | **Excellent** | **Well** | **Fair** |  | **Computer Program** | **Excellent** | **Well** | **Fair** |
| Indonesian |  |  |  |  |  |  |  |  |
| ....................... |  |  |  |  |  |  |  |  |
| ....................... |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| I have no difficulty in writing or speaking in English (select one) | Yes | No |  |  |  |  |  |

**E. Awards or Merits Achieved (latest 5 year)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Award Name** | **Given By** | **Scope** (Local, National or International) | **Year** |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |

**III. Family Spouses**

1. **Blood Relatives (Including yourself)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Date of Birth** | **Education** | **Job** |
| **Father :** |  |  |  |
| **Mother :** |  |  |  |
| **No. 1** |  |  |  |
| **No. 2** |  |  |  |
| **No. 3** |  |  |  |
| **No. 4** |  |  |  |
| **No. 5** |  |  |  |
| **No. 6** |  |  |  |
| **No. 7** |  |  |  |

**IV. Information About The Job**

**A. Working/Internship Experience**

|  |  |  |  |
| --- | --- | --- | --- |
|  Name of Company & company website | **Position** | **From .......To ..........** | **Reason for Leaving** |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |

**B. Organizational Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Organization & organization website** | **Position****(Leader / Member)** | **From .......To ..........** | **Responsibilities** |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |

Write down briefly about your duty and responsibility in the last / current position.

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**V. Other Matters Connected With Your Application**

For Questions 1 – 4, please answer the question using the following structure:

1. Actions: How did you approach it?
2. Thinking: Why did you select that approach?
3. Outcome: What was the result?
4. Learnings: What did you take you away?
5. Application: Have the lessons been used again?

|  |  |
| --- | --- |
| **1)**  | **Based on the work/organizational/achievement experience you mentioned above, tell us about a time where you had very tight deadline and you were able to completely meet or exceed the expectations or project requirements?** |
|  | *Date* | *Explanation* |
|  |  | (*what was the situation?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*how did you approach it?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*Why did you select the approach?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*What was the result?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*What did you learn from that experience?*) |
|  |  |  |
|  |  |  |
|  |  | (*have the result been used again?*) |
|  |  |  |
|  |  |
| **2)**  | **Based on the work/organizational/achievement experience you mentioned above, tell us a situation where you have to exhibit a strong level of integrity in order to obtain other people’s trust?** (Integrity here is defined as “being consistent between word or action” or “commitment to a certain arrangement or principle/s” ) |
|  | *Date* | *Explanation* |
|  |  | (*what was the situation?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*how did you approach it?*) |
|  |  |  |
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|  |  |  |
|  |  | (*Why did you select the approach?*) |
|  |  |  |
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|  |  |  |
|  |  | (*What was the result?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*What did you learn from that experience?*) |
|  |  |  |
|  |  |  |
|  |  | (*have the result been used again?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |
| **3)**  | **Based on the work/organizational/achievement experience you mentioned above, tell us about a time where you had a learning lesson for you that occurred due to a mistake or error you made personally.** |
|  | *Date* | *Explanation* |
|  |  | (*what was the situation?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*how did you approach it?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*Why did you select the approach?*) |
|  |  |  |
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|  |  |  |
|  |  | (*What was the result?*) |
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|  |  |  |
|  |  |  |
|  |  | (*What did you learn from that experience?*) |
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|  |  |  |
|  |  | (*have the result been used again?*) |
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| **4)**  | **Based on the work/organizational/achievement experience you mentioned above, tell us about a situation where you were confronted with multiple conflicting priorities and only few resources.** |
|  | *Date* | *Explanation* |
|  |  | (*what was the situation?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (*how did you approach it?*) |
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|  |  |  |
|  |  | (*Why did you select the approach?*) |
|  |  |  |
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|  |  |  |
|  |  | (*What was the result?*) |
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|  |  |  |
|  |  |  |
|  |  | (*What did you learn from that experience?*) |
|  |  |  |
|  |  |  |
|  |  | (*have the result been used again?*) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |
| **5)**  | **Why did you apply for Bayer Internship Program?** |
|  |  |
|  |  |
|  |  |
| **6)** | **From where do you know that there is an Internship Program in this company?** |
|  |  |
|  |  |
|  |  |
|  |  |
| **7)** | **What is the preferred Department you wish to work in?** |
|  | **Bayer Consumer Health** **(Over the Counter Products)** |  |
|  | **Bayer Pharmaceutical (Prescription Drugs)** |  |
| **8)** | **How long will you be able to join this internship program?** |
|  |  |
|  | **:…….. months** |
|  |  **Expected starting month: ………………………………...........** |
|  | **Availability:**  |
| **9)** | **Is there someone here (in Bayer) you are acquainted to?** |
|  |  |
|  |  |
| **10)** |  **What is the nature of your relation with her / him?** |
|  |  |
|  |  |
| **12)** | **If you are selected as Bayer employee, are you willing to work out of town? :**\_\_\_\_\_\_\_ (Yes / No) |
| **13)** | **If you are selected as Bayer employee, are you willing to relocate to other cities (inside or outside Indonesia) based on the company’s need?** : \_\_\_\_\_\_\_ (Yes / No) |

**VI. Others**

1. What are your hobbies?**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

2. What do you do in your leisure time**?: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

3. If there is opportunity to continue your education, what field will you choose? : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. What newspaper / magazine do you read? :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. What topics are you interested in? **:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Do you happen to suffer from such illness in a long period? What disease?: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. Do you happen to have an accident? At what age? **:** Yes/No, \_\_\_\_\_ thn. /y.o

What kind of accident and what is the effect? : --------------------------------------------------------------------------------------

Jakarta, ……………………………..

(Candidate Signature)

Candidate Name

I hereby state that all statements I made above are true and if my statements in the future are proven untrue, I am willing to be terminated from the company without severance pay.